

## **Job Vacancy**

### **Bookshop Manager/Front of House 35.5 hours per week (Wednesday to Sunday)**

The Estorick Collection is looking for a practical, friendly and punctual person with good numeracy skills to manage its shop and admissions. As well as taking care of all aspects of the management of the bookshop, the Bookshop Manager is visitors' first point of reference at the museum and manages the rota of volunteers and gallery assistants, so excellent communication skills are necessary.

Ideally, candidates would also have retail and/or museum experience.

To apply, please send us a copy of your CV with a covering letter by email to [curator@estorickcollection.com](mailto:curator@estorickcollection.com) or by post to **Estorick Collection, 39a Canonbury Square, London N1 2AN**

For a fuller list of the duties involved, please contact the Estorick Collection by email.

**Closing date: Friday 19 February at 5.30pm**

The Estorick Collection is a registered charity with limited resources. While we will try to contact everyone who applies, we regret that we may be unable to reply to all unsuccessful applicants.